

AGENDA
CITY OF STEVENSON COUNCIL MEETING
January 21, 2021
6:00 PM, Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 834 6807 5641, Zoom link <https://us02web.zoom.us/j/83468075641> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER: Mayor to call the meeting to order and conduct roll call.

2. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

- a) * 1/19 changes include:
 - Updated final version of Ordinance 2021-1170 with minor changes (item 8c)
 - Addition of the Fire Department report (item 10d)
 - Addition of Vouchers (item 12a)
 - Addition of Paul Goins, Rick May and Pat Price applications for council (item 15a)

- b) ** 1/20 changes include:
 - Addition of Out of City responses to the Fireworks Survey (item 6a)
 - Updated Committee Appointments list to remove Bradlee Seehafer after he resigned and adding Ed Feeley (item 8b)
 - Addition of the Finance report (item 10e)

- c) *** 1/21 changes include:
 - Public Comments from Monica Masco and Ann Lueders for the Fireworks Public Hearing (item 6a)

3. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Liquor License Renewals** - Backwoods Brewing, Skamania Lodge and Big River Grill

- b) **Water Adjustment** - WA Gorge Action Programs (meter no. 707300) requests a water adjustment of \$133.87 for a water leak which they have since repaired.

- c) **Minutes** of December 10, 2020 Council Meeting.

MOTION: To approve consent agenda items a-c.

4. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

a) **COVID-19 Virtual Meeting Protocol for Public Comment:** When submitting public comments, include your name regardless of the manner you are using. Public comments may be provided in one of three ways:

-In writing may be submitted no later than 12:00 PM on the meeting date to be included in the council packet. If sent via email to city council, please also clearly state the comments are to be included in the council packet for the meeting and if you would like them to be read into the meeting minutes.

-By telephone during the meeting by calling a number that will be provided to you upon notification to the City Clerk no later than 4:30 PM the day of the meeting.*

-By virtual meeting attendance with a link that will be provided to your email upon notification to the City Clerk no later than 4:30 the day of the meeting.*

*If you would like to make a public comment by either phone or virtual meeting, you can contact the Clerk at leana@ci.stevenson.wa.us or by phone at 509-427-5970 no later than 4:30 on the meeting date.

5. PRESENTATIONS FROM OUTSIDE AGENCIES:

a) **Columbia Avenue Realignment Project Update-** Consultants from Maul Foster Alongi will present conceptual drawings and provide an update on the Columbia Avenue Realignment project identified in the Stevenson Council Goals for 2021-2022.

6. PUBLIC HEARINGS:

a) *****Fireworks** - City Administrator Leana Kinley presents results from a recent online survey and council will hear public comments regarding fireworks use inside city limits for further discussion.

7. SITUATION UPDATES:

a) **COVID-19 Update** - Mayor Scott Anderson will provide an update on the city's response to the COVID-19 pandemic.

b) **Sewer Plant Update** - Public Works Director Karl Russell will provide an update on the Stevenson Wastewater System and the Compliance Schedule.

8. UNFINISHED BUSINESS:

- a) **Planning Commission Request** - Community Development Director Ben Shumaker presents the request from the Planning Commission for involvement in the Rock Creek Access subcommittee related to the recent petitions for the No Name and Iman Cemetery road vacations for council consideration.

- b) ****Approve Committee Appointments** - Mayor Scott Anderson presents the attached 2021 draft committee and board appointments for council discussion and approval.

MOTION: To approve the committee appointments [as presented/with changes as discussed].

- c) ***First Reading Ordinance Granting Zettler-Powers Road Vacation** - City Administrator Leana Kinley presents ordinance 2021-1170 vacating an unnamed street between lots 14 and 18 in the Meaghers Addition.

MOTION: To approve ordinance 2021-1170 vacating an unnamed street in the Meaghers Addition. OR No motion and the item moves to a second reading on February 18, 2021.

- d) **Second Reading Ordinance 2020-1166 Regarding R3 Zoning Text Amendments** - Community Development Director Ben Shumaker presents the memo and ordinance regarding text amendment changes to the R3 zone for council consideration.

MOTION: To approve ordinance 2020-1166 amending the Stevenson Zoning Code (SMC Title 17) providing greater flexibility and requiring public sewer service for development in the R3 Multi-family Residential District.

9. COUNCIL BUSINESS:

- a) **Approve Extension of SDA Park Plaza Contracts** - City Administrator Leana Kinley presents amendments extending the tourism funding contracts with the Stevenson Downtown Association for soft costs and construction costs related to the Park Plaza project to the end of 2022.

MOTION: To approve amendment #2 to the Park Plaza soft costs contract with the Stevenson Downtown Association.

MOTION: To approve amendment #1 to the Park Plaza support contract with the Stevenson Downtown Association.

- b) **Approve Contract with Grayling Engineering** - Public Works Director Karl Russell presents the attached contract with Grayling Engineering to create a corrosion control recommendation report for the water system.

MOTION: To approve the contract with Grayling Engineering for a corrosion control recommendation report in the amount not to exceed \$5,550.

- c) **Approve Sole Sourcing of Flygt Pumps** - Public Works Director Karl Russell presents resolution 2021-375 waiving the state bidding requirements for the purchase of Flygt sewer pumps. This is related to the upcoming construction of wastewater system improvements and the engineer's justification is included in the resolution as exhibit A.

MOTION: To approve resolution 2021-375 waiving the state competitive bidding requirement for the purchase of Flygt sewer pumps pursuant to RCW 39.04.280(1)(a).

10. INFORMATION ITEMS:

- a) **Planning Commission Minutes** - Minutes from the 12/14/20 Planning Commission meeting is presented.
- b) **Chamber of Commerce Activities** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in December, 2020.
- c) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for December, 2020 and a summary report from 2017-2020 are presented for council review.
- d) ***Fire Department Report** - The Stevenson Fire Department's report for December, 2020 is presented for council review.
- e) ****Financial Report** - City Administrator Leana Kinley presents the draft Treasurer's Report and year-to-date revenues and expenses through December 2020.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Karl Russell, Public Works Director
- c) Leana Kinley, City Administrator

12. VOUCHER APPROVAL:

- a) *December 2020 payroll, 13th month 2020 & January 2020 AP checks have been audited and are presented for approval. December payroll checks 14787 thru 14810 and 14864 thru 14871 total \$108,770.17 which includes EFT payments. 13th month AP checks 14863 and 14872 thru 14921 total \$158,475.79 and includes EFT payments and checks. January 2020 AP checks 14922 thru 14946 total \$97,865.57 and includes EFT payments and checks. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

13. MAYOR AND COUNCIL REPORTS:

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

15. COUNCIL APPLICANT INTERVIEWS:

- a) ***Interview Council Applicants** - Council will interview applicants for the open position #5. Applications are due on January 19th and will be added to the packet as they are received.

- b) **Executive Session** - City Council will convene in Executive Session under RCW 42.30.110(1)(h) - to evaluate the qualifications of a candidate for appointment to elective office. Final action appointing a candidate to elective office will take place during the open meeting after the executive session.

MOTION: To appoint _____ to council position #5.

16. ADJOURNMENT - Mayor will adjourn the meeting.

=====

UPCOMING MEETINGS AND EVENTS:

- February 8, 6pm Planning Commission meeting

- February 15, Presidents' Day - City closed

- February 18, 6pm Regular Council Meeting